

**MEDINA COUNTY EMERGENCY SERVICE DISTRICT 1
PO BOX 1037
CASTROVILLE, TEXAS 78009**

PUBLIC MEETING MINUTES

WEDNESDAY, MAY 14, 2025 7:00PM

Meeting Location: Medina County Precinct 2 Bldg., 8366 FM 471 S, Castroville, TX 78009

I. OPEN MEETING:

1. CALL TO ORDER and ROLL CALL:

President Marvin Dziuk called the meeting to order at 7:02 pm and established a quorum with commissioners Jenny Ferren, Leroy Haby, Rodney Hitzfelder, and Tom Page. Also present were Fire Chief Clinton Cooke, District Administrator Polly Edlund, Assistant Fire Chief Sarah Windsor, Deputy Chief Jaime Esquivel, and Personnel Manager Lori Stein.

1 - A. PLEDGE OF ALLEGIANCE TO UNITED STATES AND TEXAS FLAGS:

President Dziuk requested all in attendance to rise, face the United States and Texas flags and pledge their allegiance to each. President Dziuk thanked all for their participation.

1 - B. INVOCATION:

President Dziuk called upon Fire Chief Cooke to do the invocation.

1 - C. INTRODUCTION OF ANY SPECIAL GUEST(S)/RECOGNITIONS:

No special guests were present.

2. CITIZEN COMMENTS:

None

3. ADMINISTRATION – DISCUSSION AND RESOLUTIONS/ACTIONS ON THE FOLLOWING:

3 - A. MINUTES, RESOLUTION OF ACCEPTANCE – (April Minutes):

Commissioner Page moved to approve the minutes as presented. Commissioner Ferren seconded his motion. The motion passed 4-0.

3 - B. FINANCIAL REPORTS, BUDGET VS. ACTUAL, AND APPROVAL FOR PAYING BILLS AND APPROPRIATE TRANSFERS:

Chief Cooke reviewed the details of the financial reports which covered 7 months of this fiscal year, October through April, including budget vs. actual report, revenue collections, and bank balances with the Board. He discussed details of special projects, and a few needed budget amendments before year end for the ESD6 Contract and the Station #10 Annex project. The Final payment to WR Grigg's Construction Company, Inc. for the completion of station #11 (the LaCoste station) was included in the bills for May (\$239,163.97). Commissioner Ferren moved to accept the financial reports as presented and approval for paying the bills and making appropriate transfers. Her motion was seconded by Commissioner Page. The motion passed with a 4-0 vote.

3 - C. SALES TAX REPORT (March / YTD):

The sales tax report was submitted to the board. Commissioners discussed year-to-date sales tax revenues and sales tax trends. The reported revenues covered six months of this fiscal year, December through May. The revenues reflected a 58.54% collection of sales tax revenue (\$1,536,625.31) of the fiscal year budget total (\$2,625,000) for sales tax revenue. Chief Cooke discussed the exemptions related to electricity details with the board, along with future expectations. There was no action necessary.

3 - D. CONSIDER AND APPROVE PROPERTY TAX EXEMPTIONS FOR 2026 (2025-2026 Budget Year):

Chief Cooke had received preliminary property tax valuations from the Medina County Appraisal District for this coming tax year. He presented a comparative analysis of both last year's 2024 exemptions, the average homestead value, and the district's taxable revenues affected by the 2024 exemptions; in comparison to the new 2025 proposed exemptions, new preliminary average property values, and the overall impact these exemptions would have on next year's budget revenues. The proposed property tax exemptions for both homestead and for the over age 65 was \$25,000 each. This was a \$5,000 increase per exemption over last year. These exemptions would be for the district's 2025-2026 fiscal year budget, to be approved this coming August/September, and would reduce the taxpayer's homestead value and the over age 65 exemption

for this coming tax year (October 2025). After discussion, Commissioner Hitzfelder moved to approve both the homestead exemption at \$25,000 and the over age 65 exemption at \$25,000. An increase from \$20,000 to \$25,000 for each. Commissioner Ferren seconded his motion. The motion passed 4-0.

4. FIRE CHIEF'S REPORTS – DISCUSSIONS AND ACTIONS ON THE FOLLOWING:

4 - A. Fire Chief's report – project updates:

Chief Cooke gave the Fire Chief's report for the prior month of April, see report for details.

Highlights included:

- The medic units were arriving in May. The EMS Launch event at Station #15 was targeted for the end of May; even though there had been a manufacturer's paint error on the shade of blue on the Medic Units. The launch would go on as planned, and the manufacturer has agreed to fix the issues over time, and this would come with a significant discount on the overall price of the medic units. Fire Chief Cooke discussed with the board, using the discount/refund towards the purchase of cardiac monitors for the engines, and AEDs for the brush trucks to continue to provide quicker lifesaving performances. The additional equipment along with Firefighter paramedics on most apparatus gives the district extra lifesaving services.
- The ladder truck was also scheduled to arrive before the end of May.
- The new engine was placed in service at station #14.
The ladder truck and engine were prepaid on the same pending 2022 PO that the medic units were on, once the medic units are paid this will close out that larger open PO.
- The Station #10 Annex project was ongoing.

5. NEW OR UPCOMING DISTRICT DEVELOPMENT(S) - DISCUSSION AND ACTIONS ON THE FOLLOWING:

None

6. OLD BUSINESS – DISCUSSION AND ACTIONS ON THE FOLLOWING:

None

7. NEW BUSINESS – INTRODUCTION OF ANY NEW BUSINESS

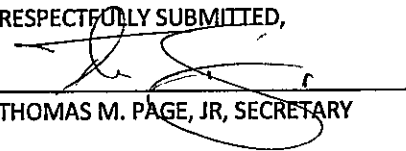
7 - A. MONTHLY MEETING - JUNE

The next regular meeting of MCESD1 was tentatively scheduled for Wednesday, June 11, 2025, at 7:00pm at the Medina County Pct. 2 Bldg. Courtroom. The date and time would be confirmed when the agenda was posted.

8. ADJOURN

Commissioner Page moved to adjourn the meeting. Commissioner Ferren seconded her motion. The motion passed 4-0. President Dziuk closed the meeting at 7:58 pm.

RESPECTFULLY SUBMITTED,


THOMAS M. PAGE, JR, SECRETARY

MCESD1 PRESIDENT


MARVIN DZIUK, PRESIDENT